



General Information About APIRG Funding Categories

The Alberta Public Interest Research Group

APIRG Mission Statement

APIRG is a student-run, student-funded, non-profit organization dedicated to research, education, advocacy, and action in the public interest. APIRG exists to provide students with resources to be active citizens.

APIRG Funding Categories

Working Group

Working Groups (WGs) are collectives of student and community members who work together on an issue. WGs may focus on research, events, actions, publications, and other diverse activities. They tend to have long-term goals with activities and membership that continue beyond the current academic year. WGs are required to maintain a membership and hold regular meetings, and must maintain a membership that includes U of A undergrads.

APIRG expects that WGs will require many of the services that APIRG provides. WGs are expected to have regular communication with APIRG staff and board members, and are required to submit quarterly and year-end reports. Specific requirements are outlined in the Working Group Agreement and Terms of Reference.

Event/Project/Training

This category provides one-time funding and support to help groups and individual students to:

- Organize a speaker or speakers series with specific start and end dates.
- Organize an event or series of events with specific start and end dates.
- Undertake a project with specific start and end dates (e.g. publish a research project).
- Receive training or attend a conference if part of a larger project.

Deadlines

Typically, funding deadlines are the last Friday of September and January. Please see the website (www.apirg.org) or contact the office at 492-0614 for exact dates.

Application Process

1. Determine to which of the above categories you wish to apply.
2. Acquire the appropriate forms from the website (www.apirg.org) or the APIRG office.
3. Read the application carefully.
4. Complete the application. Include as much information as possible about what types of support you require from APIRG. (e.g. funding, office support, webspace, access to the buttonmaker, camera etc) Funding requests **must** include a clear and complete budget.
5. Submit your proposal to APIRG. While hard copies are accepted, **electronic copies are preferred**. Email them to apirg@ualberta.ca.



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6. An APIRG staff or board member will contact you with any further questions or needs for clarification.
7. The APIRG funding committee will review your proposal and make its recommendations to the APIRG board. You will be notified as soon as possible about the board's decision. **Please allow 4 to 6 weeks for processing.**

Please contact the office with any questions, comments or concerns at 492.0614, apirg@ualberta.ca or drop by 9111 HUB International.